

PUBLIC HEARING AND REGULAR DISTRICT BOARD MEETING
WEDNESDAY, JUNE 19, 2024
4:30 P.M./5:00 P.M.

COMBINED MINUTES

ATTENDANCE

Board Members Present: Barbara Barrington-Tillman, Chairperson; Rob Hendrickson (arrive 4:35 p.m.); and Dave Marshick.

Staff Present: Julie Barreau, Kathy Broske, T. Landowsk, J. Nemeth, Liz Paulsen, Dr. Tracy Pierner, and Dr. Karen Schmitt.

Student Representative: None.

Guests: None.

CALL TO ORDER (PUBLIC HEARING)

The Blackhawk Technical College District Board Public Hearing on the FY 2024-25 Budget was held on Wednesday, June 19, 2024, at the Central Campus, 6004 S County Road G, Janesville, in Room 2603.

Chairperson Barrington-Tillman opened the Public Hearing on the FY 2024-25 Budget at 4:30 p.m.

Jim Nemeth, Vice President for Finance and College Operations, presented the proposed FY 2024-25 Budget.

Key assumptions utilized during the budget development process were reviewed.

- Operation Budget
 - Enrollment is flat, and the Tuition Rate is up 2.25%
 - Property values are up 2.5%
 - Tax Levy is up 4% NNC and Debt Service
 - State Aid is flat
 - State and Federal grants are down 8% (Federal grants are recorded when awarded)
 - Personnel is up 5.5%
 - Non-Personnel is down 7.8%
- Capital: Three (3) Borrowings
 - Annual \$3.8 million, two (2) remodels at \$1.5 million each

The District Board will be asked to adopt the proposed budget during the regular District Board meeting.

The meeting was adjourned at 4:47 p.m.

ATTENDANCE

The Blackhawk Technical College District Board regular meeting was held on Wednesday, June 19, 2024, at the Central Campus, 6004 S County Road G, Janesville, in Room 2603.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson (arrived 5:08 p.m.); Rachel Andres (left 5:41 p.m.); Rob Hendrickson; Suzann Holland; and Dave Marshick.

Board Members Absent: Rich Deprez, Mark Holzman, and Kathy Sukus.

Staff Present: Julie Barreau, Kathy Broske, Tony Landowski, Jim Nemeth, Liz Paulsen, Dr. Tracy Pierner, Dr. Karen Schmitt, and Dr. Jon Tysse.

Student Representatives: None.

Guests: None.

CALL TO ORDER

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:08 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

Chairperson Barrington-Tillman proposed a change in the order of agenda items.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. Mr. Thornton moved, and Mr. Hendrickson seconded the motion to approve the consent agenda, which includes the following.

Ayes: 6; Opposed: 0. The motion carried.

- A. Draft May 15, 2024, District Board Regular Meeting Minutes.
- B. Current Bills – The May 31, 2024, bills include (Starting Check: #00301381 and Ending Check: #00301548):

Direct Deposit Expense Reimbursements	\$ 2,507,726.64
Payroll	\$ 1,098,762.19
Payroll Tax Wire Transfers	\$ 650,254.37
Other Wire Transfers	\$ 95,561.71
WRS Wire Transfers	\$ 208,844.69
P-Card Disbursements	\$ 246,210.65
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 335,103.86
Grand Total for the Month	\$ 5,142,464.11

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
2107	177.78	\$940,616	\$42,005	\$940,832

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. It was moved by Mr. Marshick and seconded by Mr. Thornton to approve the Adoption of the Resolution to Create District Reserves and Establish Reserves of Fund Balances —**Ayes: 6; Opposed: 0. Motion Carried.**
- B. It was moved by Mr. Hendrickson and seconded by Mr. Marshick to approve the Adoption of the Fiscal Year 24-25 Budget—**Ayes: 6; Opposed: 0. Motion Carried.**

The roll was called. The following members voted: Ms. Andres, yes; Ms. Barrington-Tillman,

yes; Mr. Hendrickson, yes; Ms. Holland, yes; Mr. Marshick, yes; and Mr. Thornton, yes—**Ayes: 6; Opposed: 0. Motion Carried.**

- C. It was moved by Mr. Hendrickson and seconded by Mr. Thornton to approve the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2024B, of Blackhawk Technical College District, Wisconsin—**Ayes: 6; Opposed: 0. Motion Carried.**

The roll was called. The following members voted: Ms. Andres, yes; Ms. Barrington-Tillman, yes; Mr. Hendrickson, yes; Ms. Holland, yes; Mr. Marshick, yes; and Mr. Thornton, yes—**Ayes: 6; Opposed: 0. Motion Carried.**

- D. It was moved by Mr. Marshick and seconded by Mr. Hendrickson to approve the EPD / Sheriff's Substation / Health Science Wing Entrance Remodel Contingent upon Wisconsin Technical College System Approval and to Request WTCSB Approval of Remodel —**Ayes: 6; Opposed: 0. Motion Carried.**

- E. It was moved by Mr. Marshick and seconded by Mr. Hendrickson to approve Modifications to the Fiscal Year 2023-24 Budget —**Ayes: 6; Opposed: 0. Motion Carried.**

The roll was called. The following members voted: Ms. Andres, yes; Ms. Barrington-Tillman, yes; Mr. Hendrickson, yes; Ms. Holland, yes; Mr. Marshick, yes; and Mr. Thornton, yes—**Ayes: 6; Opposed: 0. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

The Personnel Committee met on May 15, 2024, and presented its recommendation to the District Board.

- A. It was moved by Mr. Hendrickson and seconded by Mr. Thornton to approve the Faculty salaries for the Fiscal Year 2024-25—**Ayes: 6; Opposed: 0. Motion Carried.**

Board Statement:

In approving these 2024-2025 increases, the Board acknowledges that, based on the results of the faculty union election, the District may have the obligation to engage in good faith bargaining and bargain base wages with the union.

- B. It was moved by Mr. Marshick and seconded by Ms. Holland to approve the Non-Exempt Administrative Staff hourly wages, Exempt Administrative Staff salaries, and Part-Time wages for the Fiscal Year 2024-25—**Ayes: 6; Opposed: 0. Motion Carried.**

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Dr. Jon Tysse presented the Spring Success and Summer Enrollment Report.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the May Financial Statement Report with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in June.
- D. The Personnel Committee did not meet in June.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

POLICY REVIEW

- A. Dr. Tracy Pierner reviewed Policies B-216 – Legal Counsel, B-217 – Auditor, C-675 – Nepotism, and D-370 – Tuition/Fee Payment with the District Board members.

It was moved by Mr. Marshick and seconded by Mr. Hendrickson to approve Policies B-216 – Legal Counsel, B-217 – Auditor, C-675 – Nepotism, and D-370 – Tuition/Fee Payment. **Ayes: 5; Opposed: 0. Motion carried.**

WTCS CONSORTIUM UPDATES

Chairperson Barrington Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC) – A meeting will be held in July.
- B. District Boards Association (DBA) – DBA Board of Directors Summer meeting to be held in July. Date to be determined.
- C. The College is currently an associate member of the WTCEBC. On June 11, 2024, the WTCEBC Board approved BTC to join the consortium as a regular member.

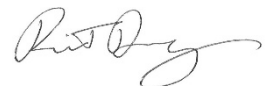
FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. The President’s evaluation will be postponed until August or September.

ADJOURNMENT

Mr. Hendrickson moved and seconded Mr. Marshick to adjourn the meeting at 6:21 p.m.—**Ayes: 5; Opposed: 0. Motion carried.**

Richard Deprez



Secretary