



## **Students' Rights and Responsibilities for Financial Aid at Blackhawk Technical College**

### **As a financial aid recipient, you have the right to:**

- Ask questions.
- Expect that your financial information will remain confidential.
- Expect information will not be released without your consent.
- Equitable and consistent treatment.
- Be treated fairly and with respect.

### **Financial aid students at BTC also have certain responsibilities.**

#### **I understand that it is my responsibility to:**

- Complete and return all forms and documents requested by the BTC Financial Aid Office in a timely manner.
- Review my award letter.
- Know and understand the requirements of each type of financial aid awarded.
- Not receive Pell Grant from 2 schools at the same time.
- Use my financial aid received only for educational purposes.
- Inform the Financial Aid Office of any outside scholarships and/or funding.
- Maintain satisfactory academic progress.
- Be enrolled and attending courses in an approved program.
- Repay required amount of financial aid, if I drop or fail a class(es).
- Renew my FAFSA for each school year.
- Not be in default on my student loans.
- Pay all tuition and fees if I am not eligible for grants and/or loans.
- To register for late starting classes before the enrollment lock date for the semester.
- Complete Exit Counseling when I graduate, withdraw, or fall below half-time enrollment status, if I have borrowed Federal Student Loans.

#### **I understand that Blackhawk Technical College may:**

- Cancel all or any portion of my financial aid if conflicting information is identified which isn't resolved with additional documentation.
- Void awards if incorrect information is identified on any application for financial aid.
- Change or revise awards based on enrollment or if funding levels are changed.